

STATE OF ARIZONA
Government Information Technology Agency (GITA)

Rural Health Information Technology Adoption (RHITA) Grant Program
FY 2006-07

**Rural Health Information Technology Adoption
Grant Program**

Announcement Number: GITA-06-08-001

Form Number: 06-10-003

FY 2006-07

Responses to Written Questions posed to the Grant Officer
Questions 24 through 25

Posted: October 16, 2006

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These questions have been deemed to have general applicability.
Grant Officer responses are typed in blue font

Question 23:

In the Application Identification attachment, you ask for both a Federal Tax ID number and a State Tax ID number. We have not been able to identify a State Tax ID number.

Answer: We were referring to the Arizona Withholding number, as opposed to the Arizona Transaction Privilege and Use Tax (TPT) License Number or the Unemployment Insurance (SUI) Number. Though all Arizona corporations must apply for a State Withholding number, Arizona now assigns the Federal Tax ID number (also known as the Federal Employer Identification Number/FEIN) as the Arizona Withholding number. If you believe your FEIN and State Withholding numbers are identical, please put the same number in both locations.

Question 24:

In the Application, under the list of items for Element Eight (not in the attachment for Element Eight), there is a numbering discrepancy – two items with the number “7.”

Answer: We’re sorry for the inconvenience. If you have not already completed this portion of the application, please use the following numbering for the last four items under Element Eight:

8. Gantt Chart / Project Management Timeline. A detailed time line that includes each planning or implementation activity and identifies responsible staff and/or contractors. If possible, include a computer-generated Gantt Chart, or a textual list of major project phases and milestones. Include the estimated time of completion for each milestone, and the total elapsed time for the entire project. If a vendor is involved, insure the plan is consistent with the vendor’s proposed schedule. This Gantt Chart and timeline will be used as the basis for GITA project oversight.

9. If an implementation grant, attach a high-level schematic drawing, indicating major hardware, components, location of software, and communications (e.g., telecom, Internet, virtual private networks). If your project is an expansion of existing facilities, clearly indicate existing and new components. A hand-drafted drawing is acceptable

10. Challenges that are likely to be encountered in the planning or implementation activities described in the work plan, and approaches that will be used to resolve such challenges.

11 . A sustainability plan and proposed funding mechanism, to either:

- a) Implement the plan, if it is a Health Information Technology Planning (HITP) Grant
- b) Continue the necessary maintenance, support, and other applicable activities, if it is a Health Information Technology Implementation (HITI) Grant.